

BUCKS RANCH CAMPS

Summer Overnight Camps

Parent Handbook

2022

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**Bucks Ranch Camps
Parent Handbook**

Letter to Parents

We are thrilled that you have chosen to send your child to our summer camp. Camp is a time for children to grow and have new discoveries. We at Bucks Ranch Camps are here to provide your child with an exceptional experience for all of our participants. They will have the opportunity to learn social skills, participate in group activities and build new relationships. Whether your child has been to an overnight camp before or not, we are confident that they will have an amazing time. As a team here at Bucks Ranch Camps the provision of quality service to guests is of paramount importance. Therefore each child is treated with care. Our trained staff will work diligently to make sure your child is learning and participating while having fun. We hope that your child will find their camp experience with us both challenging and rewarding. Thanks again for trusting us to care for your child.

Shannon Frank
Camp director

Summer Camp Mission

Each year Bucks Ranch camps will have a theme. This year our theme is “Earn Your Spurs”. All emphasis will be placed on lessons teaching each child how to place focus on helping or “Spuring” other people on as they walk daily with the Lord.

Prior to Camp

- Balance due 1 month prior to camp session
- Camper Information, Registration, forms are mailed 1 month prior to camp
- Have child checked by Dr. for physical conditions
- Check child for Head lice each week leading up to camp. Starting 1 month before
- Review and discuss discipline policy with your child.

Getting Ready for Camp

Cabin Assignments

Cabin assignments will be made on the basis of age, gender, and school grade. One of our goals of camp is to encourage new friendships, therefore we recommend that close friends not always be placed in the same cabin. If you would like for campers to be bunked together please make sure that each camper places their friends name on their registration form. Every effort will be made to accommodate cabin requests based on age, gender, and school grade.

Airport Transportation

Bucks Ranch Camps will offer transportation for an additional fee when campers arrive by plane. All campers must arrive in Nashville International Airport BNA. Each camper must arrive by plane no later than 1:00pm on the date of camp check in and depart no later than 5:00pm on date of check out. A transportation fee of \$50 one-way or \$100 round trip will be due with registration. If you child will be flying in, please make arrangements with the camp office at least 1 month prior to arrival.

What to Pack

All Items must be labeled with your camper first and last name. Bucks Ranch Camp is not responsible for missing, lost, or stolen items.

Bedding

- Twin Sheets
- Pillow
- Sleeping Bag
- Blanket

Clothing

- Undergarments
- T-shirts
- Shorts
- Jeans or long pants
- Socks
- Pajamas
- Shoes (athletic)
- Swim Wear: *Should provide complete coverage, fasten securely and be designed for active wear.*
- Sandals: Please no flip flops or crocs

Personal Hygiene

- Shower Caddy

- 2 Towels
- Wash Cloth
- Shampoo/conditioner
- Tooth Brush
- Tooth Paste
- Soap
- Deodorant
- Comb/Brush
- Sunscreen
- Insect Repellant

Other Items

- Camera
- Notebook
- Writing Utensils
- Day Pack
- Batteries (AA)
- Flashlight

What to Leave at Home

Camp is a natural setting that provides children the opportunity “unplug” from electronics. We will be spending most of the day involved in outside activities and there will not be time for the use of electronics nor do we offer Wi-Fi. If electronics are brought to camp they will be stored in a safe place and returned to parents at the end of the camp session.

- | | | |
|--------------------|---------------------|----------------------|
| ○ Firearms | ○ Electronic Games | ○ Food, Candy, or |
| ○ Alcohol | ○ Radios, I-pods, | Chewing gum |
| ○ Fireworks | MP3 players, CD’s | (attract bugs, ants, |
| ○ Tobacco Products | ○ Items with | and rodents) |
| ○ Drugs | profanity or any | |
| ○ Cell Phones | inappropriate logos | |

Money: should be placed into sealed envelope with child’s name on it. It will be deposited into your Childs account for the stay and leftover will be returned to your child at the end of the session.

Camp Store

Bucks Ranch Camps has a camp store. During your Child's stay, they will have an opportunity to visit the camp store and make a purchase of the several items available. Each camper has a store "charge account", which is a set amount that is paid either with registration or upon check-in. All Cash brought to camp must be contained in a sealed envelope with your Child's first and last name and the amount. The money will be taken at check in and placed in your Child's account. Any money not spent will be refunded at check out, or may be donated to LoveWorks "Send a Child to Camp" Campaign to help disadvantaged children attend camp each summer. It is our recommendation that each child have \$35 to be placed into their store account.

Check in and Check out

Parents are encouraged to bring their child to camp, meet the staff, tour the facilities, and help get their campers settled into their cabins.

❖ Check in Time: 2-4 pm (Central)

Please do not arrive prior to 2 pm. Please leave all luggage in your vehicle and proceed to the office. During the check in Process you will need your Child's over the counter medications (OTC) in a plastic baggie with their first and last name printed on the outside as well as any pharmaceutical directions. You will also need any additional paperwork that has not already been turned into our office. Once you have been checked in our staff will direct you to your cabin.

❖ Check out Time: 10-11:30am (Central)

If you arrive prior to 10:00am, please be prepared to wait. All Campers must go through a check out process. During check out they will receive all medications checked in, any money's remaining in their store account, and they will be signed out with their counselor. You will need a photo I.D. to sign out your child when signing child out.

While at Camp

Daily Schedule

7:00am	Rise & Shine
8:00am	Breakfast
9:15am	Energizers and Announcements
10-12:00pm	Morning Activities and Lessons
12:00pm	Lunch
1-3:00pm	Afternoon Activities
3-5:00pm	Rest and Free time
5:00pm	Dinner
6:00pm	Worship Service
7:30pm	Evening Activities
9:30pm	Evening Pow-wow
10:00pm	Lights out

Energizers: Energizers are games and activities that set a positive affirmation, thought, mindset. They are group activities that prepare the children for the days lessons and get them working as a team.

Outdoor Activities: During the Morning and Afternoon Activities, campers will have the opportunity to participate in outdoor fun while learning. They will have a lesson based on our camp theme that coincides with the activity they are attending. There are many activities that may be utilized including, canoes, swimming, volleyball, basketball, horse shoes, nature walks, scavenger hunts, animal care, etc.

Evening Pow-Wow

During our Evening Pow-Wow we take the time to REFLECT on the day's activities and what we learned. That may be done with activities, music, group discussions, and sharing.

Dining Hall

Meals are prepared under the careful supervision of our trained kitchen staff. They are planned to satisfy the appetites of our campers and staff. Fresh Fruit, Cereal, and Vegetables are offered every day. During meal times, our counselors gently guide campers toward healthy and appropriate choices. Special dietary needs should be indicated on the camp health history form. We will make every effort to ensure your child receives nutritional meals during their stay with us.

Homesickness

It is perfectly normal for campers to miss family, friends and pets while at camp. Most campers need a few days to adjust to new routines and their new cabin mates. If your camper is experiencing abnormal homesickness, the camp director will contact the parents to discuss a plan of action.

Parents can help their camper adjust by following simple steps.

- Don't make "pick-up deal" with your camper
- Encourage your child's independence throughout the year
- Practice separations
- Involve your child in the process of choosing a camp
- Discuss what camp will be like
- Pack a personal item from home

Medical Care

At this time Bucks Ranch Camp does not maintain medical staff on location. However, our team of counselors, office, and maintenance staff all have training in basic medical wound care and hold a certificate in CPR training. All medications will be administered by the camp director and any medical emergency will be conducted by trained medical professionals with-in the Wayne county business district. There will be a call made to the Emergency Department at Wayne Medical Center Hospital.

Birthdays

Birthdays are Super Special at Eagle Rock Christian Camp. Campers are recognized at a song at lunch. Parents wishing to have something special delivered (birthday cake, balloons, etc...) are welcome to contact the Camp Director to make these arrangements.

Mail

We encourage family and friends to write their camper. Please make sure the campers first and last name is placed on the envelope. Mail letters and packages to:

Bucks Ranch Camps
Camper: First and Last Name
302 Faith Way
Waynesboro, TN 38485

Campers can receive e-mail at bucksranchcamps@gmail.com. This service is free. Please be sure to include the camper's full name in the subject line. E-mails are printed once daily at 11:30am and delivered to the camper with their regular mail.

Camp Policies

Discipline

Our Goal at Bucks Ranch Camp is to guide children in becoming happy, responsible, and cooperative through positive techniques. In the event that behavior requires coaching; our staff will not damage the child's self-image or embarrass the child. The staff's action will help the child learn self-control, choose alternatives, identify feelings and develop an understanding of respect for others. The Staff will communicate with the camp director any challenges or severe behavioral concerns. And every effort will be made by staff to cooperate with the child and parents to solve any challenges.

The following lists the steps taken for necessary disciplinary action

- Verbal Warning: your Child's counselor may inform the child when he or she is not meeting the requirements and provide coaching intended to assist the child to overcome the challenge.
- Written warning to camp director: a written warning may be given by the Child's counselor to the camp director when the situation is sufficiently serious or the problem is not resolved after initial verbal warning.
- Probation: If a problem continues or recurs, the child may be placed in a temporary probation or suspension from activities.
- Dismissal: If the problem does not improve to an acceptable level within the time frame stipulated, the child's parent will be contacted and dismissal from camp will be given.

The following behavioral actions will be immediate dismissal from camp:

Damage or theft, assault, possessing weapons, tobacco or tobacco products, alcohol, narcotics or illegal drugs, gang-related activity, sexual misconduct, bullying, or any conduct that may be detrimental to the best interest of the other campers.

Please note that all dismissals from camp will be given at the parent's expense of picking up their child and there will be no Refunds of camp expenses issued.

Visitation and Phone Calls

Bucks Ranch Camp does not have a visitation day; however we do encourage you to send letters and e-mails to your camper. Parents are invited to look over the facilities and meet staff on check-in day. Bucks Ranch Camp does not permit campers to make or receive phone calls. Especially when campers are homesick, we have found that calls from home make the campers

adjustment harder. If an emergency situation occurs at home, we ask that parents contact the camp director.

Insurance

Bucks Ranch Camp provides liability insurance for all its programs. It is the parent's responsibility to provide their own health and accident insurance. Should medical treatment be required the parents will be immediately notified. All fees will be charged or billed to the insurance provided on your child's health form.

Parent Evaluations

We appreciate your comments and feedback about our staff or programs. A camp questionnaire will be sent home with your child. We would love to hear how your child's camp stay was. If you have immediate concerns about any of our staff or camp programs please contact the camp director at bucksranchretreat@gmail.com and immediate review will be made.

Payments and Refund

A \$50 deposit is due with each registration (per child per session). The balance for the registration is due 1 month prior to camp arrival.

No Refunds of any fees will be given if the child cancels within 2 weeks of his/her session unless cancellation is due to accident or illness. Withdrawal less than 30 days prior to session will result in the loss of the \$50 deposit. Any camper leaving prior to the end of the camp session will not receive a refund.

All Transfers of camp sessions must be completed with camp office no later than 2 weeks prior to arrival.

Directions to Bucks Ranch retreat

For Directions and maps please go to www.googlemaps.com and type in Bucks Ranch or 302 Faith Way, Waynesboro TN 38485. Or you may visit our website at bucksranchretreat.com